

Cornerstone Baptist Church



Leading Children to **Know, Love and Serve** Jesus Christ



Parent Handbook 2018-2019



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WELCOME TO AWANA AT CBC!!

Dear Parents/ Guardians,

We are very excited to once again be offering Awana as a ministry to children at Cornerstone Baptist Church and our community.

You and your child are extremely important to our Awana leadership, and we have a great desire to minister to your child through this program. We strive to provide an environment where your child will feel loved and accepted as we challenge him/her in their personal relationship with Jesus Christ. It is a pleasure and a privilege to be part of your child's spiritual development.

This booklet is designed to give you all the information you will need to have a successful year. In order for your child to get the most out of Awana, he/she will need your help in completing sections and attending club regularly.

Our prayer is that your child(ren) will come to know, love, and serve the Lord Jesus Christ. We look forward to working together with you to achieve this goal.

Please feel free to contact us if you have any questions about our Awana program. We look forward to ministering to your child and pray it will be a positive experience for him/her.

In His Service,

Awana Ministry Team
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WHAT IS AWANA?



For over 60 years, Awana has been a leader in children’s ministry, equipping churches and parents worldwide to raise children to know, love, and serve Jesus Christ. Awana is a program for children ages 3 through 6th grades that incorporates Bible teaching and scripture memorization with tons of fun.

Cornerstone Baptist Church has participated in the Awana Ministry since 1997.

The acronym Awana is derived from the first letters of “Approved workmen are not ashamed” as taken from 2 Timothy 2:15:

“Study to show thyself approved unto God, a workman that needeth not to be ashamed, rightly dividing the word of truth.”

The Awana program is based on the concept of children learning about God by learning God’s Word in a regular and systematic manner. Each club has age-appropriate handbooks for you and your clubber to work on together. Clubbers are rewarded for remembering God’s Word as they recite their verses with their club leaders on a weekly basis.

Think of Awana this way: it’s like a combination of scripture memory from Bible drills, along with the incentives of Scouts, with the fun and excitement of VBS! Awana truly is a unique program and nothing short of experiencing it can tell what it is really like!

We offer the following programs:

	Ages 3 (by Sept 1 & potty-trained) – 5 years old
	Kindergarten – 2 nd grade
	3 rd – 6 th grade

Our prayer is that all children throughout the world will come to know, love, and serve the Lord Jesus Christ.

WHAT HAPPENS AT AN AWANA MEETING?

An Awana meeting consists of 5 main parts:

- **Opening Time:** Clubbers recite pledges to American and Awana flags and to the Bible. We start off the evening with prayer too.
- **Handbook Time:** All clubs dedicate time to Bible Scripture memorization and application using age-appropriate handbooks. Clubbers pass off sections in their handbook that they have learned during this time.
- **Large Group Time:** All clubs are presented with an age-appropriate Bible message.
- **Game Time:** Sparks and T&T practice teamwork and good sportsmanship by competing in fun, organized games. Weather permitting, Game Time is sometimes held outside. Please have your children wear clothing appropriate for Game Time (no flip-flops, etc).
- **Closing/Award Time:** Clubbers are recognized for completing sections in their handbooks. Parents are encouraged to attend the last 10 minutes of club to be a part of encouraging our clubbers achievements. We end the meeting with announcements and prayer.

IS THERE A COST?

No child is left behind! We never want family finances to be a reason for a child not to participate in Awana. We want all children to experience God through Awana. Please do not let finances stand in the way of your child participating in Awana. If there is a financial concern, please contact the CBC Awana Commander and we will work with you so your child can participate in Awana!

If you are able to financially contribute, an **annual registration fee of \$20 per clubber**, not to exceed \$60 for a family, helps defray the costs of awards earned as well as special treats & prizes.

In addition, handbooks and uniforms costs vary by club. See chart below:

	Cubbies	Sparks	T&T
Handbooks	\$10	\$10	\$10
Uniform	\$11	\$11	\$16

There are many optional items to purchase for your clubber that are too numerous to list. Please ask to see the Awana catalog if you would like to browse for ideas! Or visit www.awana.org and click on Store.

WHY UNIFORMS?

An important part of Awana is unity and discipline, not just with children, but adult leaders alike. Awana uses uniforms to assist in this effort. Wearing uniforms establishes an identity for each clubber. They are also a neat place to display awards.



REGISTRATION

Registration is on-going throughout the Awana year. Awana does follow the school year and runs from September through May, so we highly encourage registration at the beginning of the Awana year. All children who participate in Awana Clubs at CBC **MUST** have a completed registration form and medical release on file with the Awana Commander. All visitors will be asked to complete a registration packet if they have attended 3 or more club meetings. All returning clubbers need to complete a registration packet each year.

WHAT ARE DROP-OFF AND PICK-UP PROCEDURES?

Awana promptly begins at 5:30 pm and ends at 7:30 pm every Sunday unless otherwise noted on the Awana Calendar.

Dropping-Off:

- Cubbies are dropped off at the Cubbies Room.
- Sparks & T&T clubbers can be dropped off in the Sanctuary.

Picking-Up:

- We invite you to attend the last 10 minutes of club in the Sanctuary for our evening Awards/Closing ceremony.
- Sparks & T&T may be picked up IN the sanctuary and Cubbies picked up in their classroom.

WHAT DOES MY CHILD NEED TO BRING EACH WEEK?

- BIBLE (Cubbies are not required, but are encouraged to do so.)
- CLUB HANDBOOK (or Entrance Brochure)
- UNIFORM
- BAG: We ask that you provide your child with a bag to store their Bible, handbook, papers, and crafts. Please make sure their name is written clearly on the outside of the bag.
- TENNIS SHOES! It is very important for your child to wear tennis shoes due to the nature of Game Time. An injury can result if your child trips while participating.

AWARDS

The Awana curriculum is fun, but it is also a lot of work! As such, we like to award and reward our clubbers for their achievements:

Uniform Awards: After reaching specific milestones in their handbook, clubbers are presented with awards which attach to their uniform.

Book Awards: At our End-of-Year Awards Ceremony, book awards are presented to all clubbers who have completed a handbook this year.

END-OF-YEAR AWARD CEREMONY

In May, we recognize all clubbers. It is our goal that all clubbers complete one handbook during the Awana year. Clubbers earn various book awards from ribbons to plaques to trophies. Clubbers that are unable to complete a handbook by the end of the Awana year are still recognized for being an active member of the club.

CLUB RULES FOR CLUBBERS

- Please be prompt! Club starts at 5:30 pm.
- Quiet orderly conduct is required.
- Respect and obey your leaders and other staff members.
- Respectful language is expected at all times.
- Care and respect of church property is expected.
- Pushing, shoving and roughhousing are not allowed.
- Running is allowed only on the Awana Game Circle during certain games.
- Chewing gum is not allowed. It should be left at home. If gum is handed out as a prize, treat, or purchased at the Awana store, save it for when club is over!
- “5-Count”: After every activity, a Leader will begin counting from one to five. By the time the number five is reached, each clubber is expected to be waiting quietly for instructions for the next activity. In Awana, leaders and clubbers are taught to respect the “5-count.”
- “3-Count”: If a clubber is disrespectful or disruptive to the club, the following procedure will occur:
 - ☹ 1-count: Verbal warning
 - ☹ 2-count: Clubber will be counseled by leader
 - ☹ 3-count: Clubber is taken by leader to the Commander. Parents will be called immediately. You will be sent home for the remainder of club.
- Awards earned are presented only to clubbers who are wearing their uniform.
- GAME TIME IS A PRIVILEGE! In cases of extreme disorderliness, it may be revoked for a night by a Leader.
- VALUE YOUR HANDBOOK and UNIFORM!

HANDBOOK REQUIREMENTS – General Info for all clubs

Handbooks are an essential part of the Awana program. Every club has its own set of handbooks, and every clubber should be working to complete their handbook before the end of the year.

Any time a child enters a new club, the first thing they must do is complete an entrance booklet. Once completed, usually in 1 to 3 weeks, the clubber gets their uniform and handbook during the Award/Closing part of club night.

All handbooks (even the entrance booklets) are divided into sections. Clubbers should study their sections at home during the week, and at their next Awana meeting a leader will sit with them one-on-one and review their sections. When a clubber completes a section, the leader will sign off that section.

Most sections involve memorizing Bible verses. Clubbers should be memorizing these verses (including the verse reference) ***AT HOME***, and must recite these verses from memory when reviewing sections with a leader.

The leader is allowed to give the clubber two "helps" per section (not per verse).

A "help" would be defined as giving the missed words (up to 3 words), producing the sound of the first letter of the word, or giving a second chance to correct the scripture reference. Once 2 helps have been offered, the child should restudy that verse and attempt it at a later date.

All verses in a section must be recited in a single sitting in order to complete that section.

Generally speaking, we help the children a lot and often give them the benefit of the doubt, providing they are willing to just try. We want them to succeed!

Please don't stress if your child gets behind, just keep working with them. After all, it is not all about scripture memorization, but how to apply it, and only you can teach them this at home. Although memorizing God's Word is very important, it can be a struggle for some. Therefore, we recommend that parents assist and encourage their child in learning their weekly verse, but not to the point of stress. Learning God's Word should be an enjoyable and positive childhood memory, not a drudgery or conflict.





CUBBIES “NEED TO KNOW”

Cubbies is a two-year weekly club program for preschoolers in the two years prior to kindergarten. Our purpose is to help your child take their first little step on a lifelong spiritual journey. **Cubbies requires parental involvement.** Your child's handbooks feature parent-child activities for home. You will lead your child through handbook sections, called Bear Hugs, to prepare for the next club gathering. At club, your Cubbie will review the verse you helped teach at home. Working through the handbook with your child develops your spiritual leadership and helps you instill your child with a lifelong biblical worldview.

The Entrance Booklet for Cubbies is called the *Apple Acres* Entrance Booklet. It includes Bear Hug A and B sections, Cubbies key verse and motto, fun activity pages, basic Cubbies info and a gospel presentation. All new and returning Cubbies will complete this brochure first each year. Once the Brochure is completed, you do not need to bring it back to club with you.

After brochure completion, all Cubbies will be working in a Cubbie Handbook. The Cubbie curriculum features two handbooks: *AppleSeed* and *HoneyComb*. Both are written in a fun, storybook style with read-aloud stories and lovable characters that appeal to preschoolers. The *AppleSeed* and *HoneyComb* handbooks combine basic Scripture memory with parent-child activities to help Cubbies grasp simple biblical truths. Each Cubbies handbook contains a helpful review CD to use at home. One handbook is completed in a club year. Each handbook contains 26 Bear Hug sections along with four special-day sections. This Awana year (2018-2019) is an *HoneyComb* year.

The Teaching begins at home. The sections in the both handbooks are referred to as Bear Hugs. Each week, parents will help their Cubbie complete the scheduled Bear Hug at home. They then repeat the memory verse to their leader at club. Cubbies all progress at the same rate, one Bear Hug per week. Each week parents need to read the Bear Hug material to their children, help them memorize the verse at the end of the section, and sign off the section when they've learned it.

Each Bear Hug also contains a *Review* section and an *Under the Apple Tree* supplemental section. Both are optional, and not required for book completion.

All Cubbies work on the same Bear Hug at the same time. If your child has missed a week of club, be sure to check the Cubbie Handbook Calendar for the current week's Bear Hug. After completing the current Bear Hug, work on making up any missed Bear Hugs. Do not do any future Bear Hugs.

Completing all the Bear Hugs listed on the Cubbie Handbook Calendar is a requirement for earning a Cubbie book award at the end of the year.

The same vest is used for both Cubbie years. Patches will be awarded for successful completion of handbook sections. Please refer to the back of the Cubbie Handbook for proper placement of patches on the Cubbie Uniform.



SPARKS “NEED TO KNOW”

Before working in a handbook, all newcomers to Sparks will complete an entrance booklet – *Flight 3:16* – that centers on the gospel message of John 3:16. *Flight 3:16* teaches basic Bible truths and the salvation message. After completing the entrance booklet, your child is an official member of the Sparks Club, and is eligible to wear their uniform, and moves onto the *HangGlider* handbook.

From there, clubbers work in order through three handbooks: *HangGlider*, *WingRunner*, and *SkyStormer*. Each handbook builds a foundation of biblical wisdom through memory verse drills, crafts, activities and review of key doctrine and Bible facts. These handbooks will take Sparkies on a chronological journey through Scripture — Genesis through Revelation — with regular layovers to meet important Bible characters along the way. Each book includes verse memory sections, Bible biographies, and activities. With a helpful audio CD included in each handbook, kids and their parents can listen to the biographies come alive through exciting dramatic readings, complete with music and sound effects!

Clubbers returning to Sparks continue in any unfinished Sparks handbook then proceeds on to the next appropriate handbook: *WingRunner* or *SkyStormer*.

A clubber cannot start the *WingRunner* book unless they are in 1st grade, and cannot start the *SkyStormer* book unless they are in 2nd grade. Extra credit work is available for clubbers who finish their books early.

Clubbers progress at their own pace in Sparks, but in order to complete one book in a year their goal should be to complete 2 sections per week.

Sections in each Sparks handbooks are grouped into a Rank Path, four Red Jewels and four Green Jewels. All sections in the book must be completed in order, section by section, with the exception of the Bring-A-Friend section. Clubbers can continue working through their books even if the Bring-A-Friend section is not completed. This section is optional.

All children work at different paces and some have the ability to commit things to memory very quickly. While your child may come prepared to pass off several sections, your child’s leader will only allow them to pass off 2 sections at a time. This way of pacing clubbers ensures equal time is given to all clubbers who desire to pass off sections each night. Once everyone has been given the opportunity to pass off their sections, and if time remains, your child will be given another opportunity to pass off more sections. However, we will limit the number of sections passed per night to 6. For those clubbers who desire to move more quickly, arrangements can be made to meet with a leader at another time to pass off sections. Please remember, clubbers are not allowed to work beyond their age-graded handbooks.



See the Sparks Uniform Awards page at the end of any Sparks handbook to see a picture of award placement on the uniform. Note: Sparkies earn a Sparks emblem by completing the first portion in their handbooks: *HangGlider*, *WingRunner* and *SkyStormer*. Sew these emblems on the upper left side of the Sparks uniform vest below the Sparks emblem. The emblems are designed to be worn together and to build upon one another. There’s no need to remove the previous year’s emblem before sewing on the current year’s emblem.



TRUTH & TRAINING “NEED TO KNOW”

T&T stands for Truth & Training, Awana’s program for kids third through sixth grade. It focuses on deepening the kids’ understanding of biblical truth, as well as giving them stronger life application practices to live out their faith, so that they can grow as disciples of Jesus Christ.

During the 2016-2017 Club Year, Awana Clubs released an updated Truth & Training Curriculum. That year, all our T&T kids worked in the *Mission: Grace in Action* Handbook. During the 2017-2018 Club year, all T&T kids worked in the new handbook: *Mission: Evidence of Grace*. This year, (2018-2019), our T&T kids will work in the third newly released handbook: *Mission: Agents of Grace*.

In this handbook, T&T™ kids will explore some of the fundamental doctrines of Christianity. In these lessons, they will spend time learning about the character and nature of God, the structure and sequence of the Bible, the redemption narrative, and key discipleship practices! Each section includes an introductory activity, a Bible study, a prayer section guiding them on how to specifically pray for different countries in the world, and optional extra credit opportunities to dive deeper in their Scripture memory and study of God’s Word. Kids will also be challenged to memorize the books of the Bible, and to bring a friend to their T&T club.

Before kids start their handbook, each clubber will complete the Start Zone entrance brochure. It contains two sections and will present the gospel in the first section and teaches bible basics in the second section. Once clubbers, complete the Start Zone, they will receive their handbooks.

Each week your clubber will participate in a small group time (Handbook Time). Their Handbook Time leader will guide the discussion to help clubbers begin to apply God’s Word to their life. All clubbers will complete a section and learn a verse each week according to a set schedule. Each section includes four key components that are required for completion: *Start Here, Explore, Memorize, and Review*. There are also Silver & Gold Extra Credit components and Unit Review Sections that are optional and are not required for book completion awards.

A copy of the T&T Handbook Calendar will be provided, so that your clubber knows what sections we will be working on each week of club. A digital copy of the T&T Handbook calendar will also be posted on the our Awana website: cornerstonenc.org/awana for easy referral. Completing all the sections listed on the T&T Handbook Calendar is a requirement for earning a book completion award.

If your child misses a week of Awana, you will know exactly what section they should be working on for when they return to club. The section(s) they missed while absent can be worked on at home and completed during Fast Track Time. Fast Track Time is from 5:00 pm – 5:30 pm on club nights (ie BEFORE club starts!). Fast Track is a time that clubbers can complete any missed sections that they want to make up from previous weeks.

Section awards are cumulative. Each clubber will receive an award (patch for their uniform) for every four sections completed for a total of 7-8 section awards per year (depending on yearly calendar schedule.) Additional awards will be given for completing the Gold & Silver Extra Credit sections.

The ABC's of Being an Awana Parent

After Awana, talk to your children to discuss what they learned in Large Group Time.

Be sure to say "I love you" to your child each day.

Consider the possibility of serving in the Awana Club Ministry.

Deuteronomy 6:7 *"Impress them on your children. Talk about them when you sit at home and when you walk along the road, when you lie down and when you get up."*

Encourage your children to invite their friends to Awana.

Find time each day to help your children memorize their Scripture verses.

Guide your children in applying Biblical truths to everyday situations.

Help your children remember to bring their Bibles, handbooks, and uniforms to Awana.

If you have the gift of teaching, offer to teach a bible message during Large Group Time.

Jump in and donate items or a monetary donation to our Awana Club.

Keept the Awana calendar on your fridge to be prepared for the weekly theme nights.

Look for special events that require volunteers and consider offering to help.

Mark your calendar for the Awards Ceremony that is held in May - bring the whole family!

Notify Awana leadership about your child's learning styles or special needs.

Offer to memorize the same verse your child is doing.

Pray each day for your children.

Quiz your children to help them reinforce their memorized verses.

Reserve time each day for family devotions.

Seek out times each week to pray for your child's Awana leader.

Tell your clubber they must wear Tennis shoes to club!

Use the Bible and have your clubber look up their verses!

Verify you have initialed your children's handbooks after they recite sections to you.

Work together as a family to minister to those in your community.

Xerox copies of verses and put them in various places to help with memorization.

Yes, as parents, you have the most influence on your child's spiritual development!

Zoom in on your children's accomplishments and look for ways to affirm them.

AWANA – A VOLUNTEER MINISTRY

Whatever your gifts, talents or time commitment, Awana has a role for you. Whether it is- encouragement, listening, organizing, teaching, singing, crafts, drama, puppets, games, record keeping, or just a helpful heart- we can use you in this worthwhile ministry! Because the Awana program is a volunteer run ministry, we cannot provide this program without your support. If you are interested in serving in the Awana ministry, just let the Awana Commander know and we will get you involved! No previous experience is required! You can serve every week, every other week, once per month, whatever fits your schedule. A children's ministry volunteer application and background check will need to be completed.

INTERNET: A GREAT RESOURCE...

The Awana website is a great resource for your family: awana.org.

Additional local information can be found at the Awana Carolinas website at: awanacarolinas.org

Cornerstone's website: www.cornerstonenc.org
Cornerstone's Awana page: www.cornerstonenc.org/awana/

Facebook page: www.facebook.com/CornerstoneClevelandNC

Twitter: www.twitter.com/CstoneNC

Awana Apps:





CORNERSTONE

BAPTIST CHURCH

Worship / Fellowship / Mission

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